



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Bharatiya Jain Sanghatana's Arts, Science and Commerce College
• Name of the Head of the institution		Major Dr. Ashok Vishwanath Giri
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9325005837
• Mobile no		9822296596
• Registered e-mail		principal@bjs.edu.in
• Alternate e-mail		iqacbjsascc2024@gmail.com
• Address		Pune-Nagar Road, Bakori Phata
• City/Town		Wagholi, Pune
• State/UT		Maharashtra
• Pin Code		412207
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Savitribai Phule Pune University Pune				
• Name of the IQAC Coordinator	Dr. Kishor S. Desarda				
• Phone No.	9422514925				
• Alternate phone No.	9325005837				
• Mobile	9422514925				
• IQAC e-mail address	iqacbjsascc2024@gmail.com				
• Alternate Email address	principal@bjs.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://bjscollege.bjs.edu.in/pdf/AQAR%202019-20%20final.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAI/upload%201.1.1.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	68.23	2004	08/01/2004	23/09/2014
Cycle 2	B	2.56	2014	24/09/2014	23/09/2019
Cycle 3	B	2.45	2019	08/01/2020	07/01/2025
6.Date of Establishment of IQAC			07/04/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	6
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>? Discussion on credit structure for all programs as per SPPU guidelines. Written documents for all courses were made ? Outreach programme in collaboration with BJS - Doctor Aplya Daari, Covid-19 Vaccination ? Standardized formats for routine work of the college ? Tie up with IIT Bombay for conducting COP Courses for students ? Workshop for teachers regarding the use of newly purchased MS Teams as teaching IT Tool.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
? Review of Academic Calendar ? Review of IQAC Calendar ? System Audit	Revised from time to time under the effect of pandemic.
? Review of Result Analysis ? Review of course wise admissions ? Quarterly meeting of IQAC members	Department wise result analysis was done

? Verification of API, Departmental Profile and Resume	completed
? Submission of AQAR to NAAC	under process as per NAAC guidelines
? Internal and other Exams as per CBCS ? Quarterly meeting of IQAC members	Completed
? Training Program for staff on use of CMS and Other MIS Software ? Faculty Development Activity/ Academic Improvement Program ? Student Feedback form filling for Sem 1 ? IQAC Newsletter (biannual)	need based training was conducted
? Academic Audit - for Sem. 1 ? Quality related workshop	Completed in October 2021
? Quarterly meeting of IQAC members	Nil
? Review of Infrastructure and preparation of report	Nil
? Feedback from stakeholders	taken
? Quality initiative workshop for staff ? Preparation of Academic Calendar with Budget for the next academic year ? Preparation of IQAC Calendar ? Quarterly meeting of IQAC members ? All other Feedback form filling	Nil
? IQAC Newsletter (biannual) ? Audits (Academic - Sem 2, Green, Energy, etc.)	Energy, Environmental and green audit conducted
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	15/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	17/01/2022

Extended Profile

1. Programme

1.1	15
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2211
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1460
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	605
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	52
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	52
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	133.13
4.3 Total number of computers on campus for academic purposes	170
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution has ensured effective curriculum delivery via different processes. Being an affiliated college, the institution adheres to the syllabus and norms given by the affiliating university. For effective curriculum delivery following steps are taken:</p> <ol style="list-style-type: none"> 1. Preparation Academic Calendar - every department prepares an Academic plan before the beginning of the year which mentions the activities (curricular, co-curricular, extra-curricular) 	

to be conducted throughout the academic year.

2. Review by IQAC and management: The planning prepared by the departments is reviewed by IQAC and the budget is sanctioned by the management as per the recommendations made by IQAC.
3. Teaching Plan: Every teacher prepares a teaching plan to incorporate Course outcomes, teaching-learning methodologies, activities, use of ICT for effectiveness, life skills, cross-cutting issues, etc. in the curriculum delivery.
4. The Head of the Department keeps the interest of teacher in mind to allot papers, ensures regular quality teaching, completion of syllabus in time, conduction of Internal evaluation and effective curriculum delivery
5. The college ensures the appointment of qualified and experienced staff as per the guidelines given by UGC, GOM and SPPU.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAI/upload_1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating university declares the beginning and end of term, Semester end examination schedule, holidays, etc. Based on the directions given by the affiliating university from time to time, the institute prepares its plan for the conduction of Internal Evaluation. This is done on a departmental/ faculty level. The planning of continuous Internal Evaluation as per the CBCS guidelines given by the UGC and the affiliating University includes types of assessments (tests/ tutorials/ assignments/ presentations/ projects/ quiz/ orals/ others) and the marking scheme as per the university guidelines. All the Departments adhere to the planning and the same is also communicated to the students via notices, official whatsapp groups and orally during the lectures. All the lectures, activities and Internal Evaluation had to be conducted online due to the COVID -19 pandemic during the academic year 2020-21.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIA/Upload%20%201.1.2.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

940

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabus is defined by the affiliating university and the institution ensures that cross-cutting issues are integrated in the curriculum delivery. Core courses like EVS, Compulsory English, Hindi, Botany, Geography, Chemistry and Zoology deal with more cross-cutting issues. The professional courses like BBA and BCA also plan the curriculum delivery in such a manner that cross-cutting issues are addressed. For other subjects, the curriculum delivery is planned in such a way as to integrate and address the cross-cutting issues. Many co-curricular activities are also organized to address them. Like- tree plantation, awareness on environmental sustenance, flood relief management, celebration of world Environment Day, Digital marketing workshop, etc.

Co-curricular Activities are organized to aid the curriculum and develop awareness about cross-cutting issues. Department of Botany organized E-pledge ("Harit Shapath" means Earth Pledge) under the

"MAZI VASUNDHARA" Campaign, Intercollegiate Competition on Best of Waste, etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAI/Upload%201.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://bjscollege.bjs.edu.in/feedbackcurriculum.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2211

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

903

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There are special programs and activities organized for slow and advanced learners. The teachers conduct various screening activities like: presentations, reading sessions, games, etc. to find out slow and advanced learners in the class. This year, due to COVID-19 pandemic and absence of offline classes such activities could not be performed. All the classes, activities and other programs were conducted online and teachers conducted lectures and activities keeping the slow as well as advanced learners in mind. Many online quizzes, MCQ banks, notes and PPTs were made accordingly during the academic year.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAII/Upload%202.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2211	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Savitribai Phule Pune University designs the syllabi for various courses run in the college. The teachers make a comprehensive lecture plan before the beginning of each session. While planning for the curriculum delivery, teachers and Heads of all departments make sure to incorporate experiential learning, participative learning and problem solving to enhance the teaching-learning experience. Various activities like projects, verbal games to learn language, presentations by students, virtual tours of underwater life, youtube videos on the history and culture of the ancient era, screening of movie adaptations of various short stories, etc. were conducted online due to COVID-19 pandemic. Many online quizzes, movie screenings, group discussions, extempore activities, etc. were conducted online. Despite the limitations during the year, the teachers incorporated various ways through which the learning experience of the students can be enhanced.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers make use of ICT tools in the institution to ensure effective teaching-learning. COVID-19 pandemic situation provided us with an opportunity to experiment with new technologies and platforms for conducting lectures, activities and meetings, like - Zoom classroom, Edfly learn, Microsoft Teams, Edmodo, Google Classroom, Youtube, Google Docs, and many other such applications. To assist students' learning and understanding, our teachers created video lectures and uploaded them via various channels. More than 60 videos were created during the year 2020-21. Overall there is a repository of 150 video lectures available for reference on the college website or individual youtube channels of teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

519

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

COVID-19 pandemic came as an opportunity to manage everything online. All internal assessment during the academic year 2020-21 was carried out online. The faculty incharges made a detailed assessment plan and timetable in discussion with the faculty members. This was forwarded to the official whatsapp groups of respective classes. The students were briefed during lectures by subject teachers and Internal assessment was conducted online. Subject teachers made Google Forms for Internal evaluation and also used google classroom for assignment/ project submissions. The marks were automatically calculated for the MCQ Exam whereas the teachers manually marked the assignments and projects after going through them. Thereafter the teachers displayed the marks during online lectures, provided feedback to students and addressed their grievances.

File Description	Documents
Any additional information	View File
Link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAII/upload_2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Due to the COVID-19 pandemic, the Internal Evaluation was completely online. The students faced many difficulties while using the online mode. The class teachers and subject teachers were instructed by faculty incharges to handle all grievances in a proper manner. The grievances regarding inability to log in, inability to submit the exam, power cuts, COVID-19 hospitalization, Internet issues, etc. were very frequent because the rural students faced the digital divide. The teachers helped them in whatever way possible. Repeated exams were conducted for the students who faced issues during the pandemic lockdown.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The program and course outcomes are displayed on the college website. The course outcomes are discussed by respective subject teachers in the initial classes along with the syllabus of the subject. The teachers also brief about the activities that will be conducted throughout the academic year to achieve the course outcomes. The program outcomes are also discussed with students and are realised spontaneously with the help of all curricular, co-curricular, extension and outreach activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAII/upload%202.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO and CO are evaluated by the institution in various ways. At the beginning of the year, academic plans are made by each department and committee. The activities are conducted accordingly for the holistic development of students. Students participate in various activities like seminars, group discussions, projects, poster presentations, study tours, internal exams, soft skill programs, term-end-exams, annual and semester exams, sports, cultural activities, etc. The overall performance of students is communicated to them and necessary counseling is done by teachers for improvement. Meritorious students are appreciated and awarded with prizes and certificates during the annual prize distribution ceremony. Various types of feedback are taken from students, parents and other stakeholders regarding teaching- learning, infrastructure, physical facilities, office, library, laboratory, sports, etc. After the completion of the terms of that academic year, IQAC and the academic planning and development committee collect the completion reports from departments and committees regarding attained outcomes. These documents are also uploaded on the college website and observed during the academic audit. The completion reports and action taken reports are discussed with respective departments and committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

558

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAII/Upload%202.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAII/upload%202.7.1Final.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute takes many initiatives to impart life skills to its students through different programs of our parent body Bharatiya Jain Sanghatana. Bharatiya Jain Sanghatana, our parent body works with central and state governments to identify the disaster-stricken areas, conducts its survey and develops an action plan for relief and rehabilitation. Under the same program, the WERC provides rehabilitation to boys and girls from drought affected areas of Maharashtra where farmers committed suicide. The staff members contribute to the surveys conducted by Bharatiya Jain Sanghatana and in the implementation of the action plan. In the past two years, when the world was stricken with the COVID-19 pandemic and everything was shut-down, the staff of the college worked hand-in-hand with the parent body in implementing its program to help the communities affected by the pandemic. The staff and studnets worked for help desk, vaccination and Doctor at your doorstep program

actively. The college has developed an ecosystem for innovation and knowledge transfer so that we can carry forward the legacy of Bharatiya Jain Sanghatana.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bjsindia.org/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College does many activities throughout the year in neighborhood communities for social development and awareness about various issues. The institute has students from nearby villages and is sensitive towards the needs of these villages. The extension activities are sometimes voluntary and sometimes on demand from government or private bodies. Various departments organize activities in order to spread awareness and sensitize neighborhood communities and students about social and environmental issues. The department of botany organized 'World Environment Day' and 'Mazi Vasundhar' campaign. The Department of History organized the 'Shiv Jayanti' program. The department of commerce organized tree plantation and the department of Physical Education organized various programs under the 'Fit India Movement'.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAIII/Update%203.3.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

604

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 25 well-ventilated classrooms and 14 laboratories for UG and PG, and research laboratories in Commerce and Chemistry departments. All the laboratories are updated and equipped with ICT facilities.

The college has Cloud Based ERP CCMS software. The college has two computer laboratories with 170 computers and 6 laptops with antivirus software. The campus has a secure Wi-Fi facility with speed of 30 mbps through 5 routers.

There are 49 CCTV cameras, 1-LED Notice boards, 4 LCD projectors, 100 UPS, Smart board , and 25 printers.

There is a student facility center with 8 computers, 2 xerox machines, 1 Identity card printer.

Other facilities :

1) Botanical Garden spread across 500 sq.m. area with 90 species of medicinal plants and 02 vermi-culture units.

2) Separate hostel facilities for boys and girls

3) NSS Unit and office (19.44 sq.m)

4) NCC Unit and office in 19.44 sq.m

5) All departments and staff-rooms are equipped with computers, LCD projectors, internet and printers.

6) The digital library has 2 computers

7) The library has a spacious students' reading hall with area 81.56 sq.m and 72 cubicles for seating.

8) Language Laboratory with 13 computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAIV/Upload%204.1.1%20AND%204.1.2.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides adequate facilities for indoor and outdoor games, gymnasium and yoga activities:

- 1) Indoor: An indoor hall of 175 sq.m. for indoor games, like wrestling, judo, weight lifting, powerlifting, chess, fencing, badminton and weight training machines.
- 2) Outdoor: Two well-constructed playgrounds of area 5200 sq.m. for outdoor games like kabaddi, volleyball, kho-kho, base-ball, netball, football, long jump, 200 meter running track and high jump stand.
- 3) Gymnasium: Gymnasium of 180 sq.m. area has separate weight training 16 station machine, Heavy duty crossover, smith machine, multipurpose bench, scott stand and exercise bicycles.
- 4) Indoor hall with required amenities for yoga and meditation. The college appoints special coaches to train students for fencing, powerlifting, judo, wrestling, boxing, athletics to participate at University, state and national, international levels.
- 5) A separate boxing ring of 50 sq.m. area as per the National standards to organize intercollegiate and inter zonal boxing competitions. The alumni of the institute train the students for fencing, boxing, judo, wrestling, etc.
- 6) Auditorium: The College has an auditorium equipped with audio-video, light, public address system, etc. for different activities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAIV/Upload%204.1.1%20AND%204.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.94

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with Lib-Man Cloud based Library

Software version 2.0.0.3 developed by Master Soft company since the year 2019. It is integrated with all Modules of higher education ERP and has a multi-user accessibility. It is extensively used for generating various reports. These reports can be generated in Acquisition and Cataloguing module like requisition, vendor quotation, comparative statement, supply order, purchase order, invoicing and accessioning, payment requisition and payment record, withdraw/write off books, stock verification, accession register report, catalogue as per AACR2 norms, etc. The accession register report generates the lists corresponding to sixteen category wise registers. Barcodes for books are automatically generated through the spine book register. In circulation module report generated are Borrow ticket history, document utilization history, circulation register, borrower late fee reports, issue-return books reports etc. Serial control module reports generated are accession of serials, serial OPAC, daily newspaper entry, payment notices, single journal issue-return, etc. Reports generated in the OPAC module are information about documents that can be searched using a powerful search engine according to the title, subject, author, accession number. Class Number, publisher, claim and reservation to books, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAIV/Upload%204.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.65

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has regularly upgraded its IT facilities as per the needs and requirements in the last five years. The institute introduced BCA (Science) course in the year 2016-2017. The Institute has updated its IT facilities with the increased number of computers, internet connection, bandwidth, laptops, number of LCD projectors, xerox machines, scanners, printers, LED television, licensed software, server online admission process, smart boards, UPS batteries, windows operating system, college website, etc. All facilities including hardware, software, internet, network and website have been updated through processes of purchase and maintenance. The college has recently upgraded the internet connection bandwidth from 2 MBPS to 30 MBPS. There has been an increase in desktop computers from 71 to 170 in the past few years. The teaching and learning process is enhanced using ICT tools. The students, teachers and nonteaching staff are encouraged to use academic and administrative software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

170

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.64

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute uses mechanism for maintenance of the physical and academic facilities as per following points:

- Requisition is collected by the office through an internal communication sheet.
- Permission is sought from the purchase committee and CDC.
- The institute makes provision in budget for emergency requirements and invites
- quotations for the proposed work from different vendors. Work order is issued after analysis
- Payment is processed through concerned authorities and forwarded by the Principal for final payment.

1) The maintenance of electrical equipment is verified by the faculty members of

concerned departments and whenever necessary, Class wise laboratory schedules are followed as per time table. Regular updates of dead-stock register.

2) The College has appointed two technical persons for maintenance and up-gradation and technical issues related to computers.

3) Library staff takes care of the regular functions of library related to books, collection, cleaning the stock room and reading room regularly. Students can use the central reading rooms on campus from 8.00 am to 5.00 pm.

4) The Gymkhana committee is responsible for the development and maintenance of sports facilities. Gymnasium equipment is maintained and repaired as and when required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

439

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

06

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAV/Upload%205.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student representation is visible in the following : 1) Karmaveer Bhaurao Patil Earn and Learn Scheme: Under this scheme poor and needy students are allotted work in different departments,

committees and office. The scheme allows the students to continue their studies while earning for their day to day needs. 2) Chemistry Departmental Library: The departmental library of Chemistry is managed by the students under the guidance of the teachers. 3) 5th Sep. Teachers' Day: The selected students are involved in administrative and academic work. The duties of the Principal, Vice-Principal, Office Superintendent, Teachers and non-teaching staff is carried on by students on the occasion of Teachers' day. 4) IQAC: In IQAC Committee, two student representatives contribute in the decision making process. The students are also involved in the preparation and publication of the IQAC newsletter. 5) College Magazine 'Shantideep': The college publishes an annual magazine 'Shantideep' and students submit their articles and other compositions. Most of the committees consist of student representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

The alumni association was formed in the year 2011-12 with the objectives of developing a life-long connection between the institute and its alumni. The alumni association was registered on 26th December 2017 with registration number Maha/1839/2017/Pune. There are 7 directors of the association and 3967 members are currently registered in the alumni association. Some of our alumni participate in various activities of the institute. The alumni association endeavors to foster interaction amongst faculty and regular students. The alumni association provides a platform for exchange of ideas for the betterment of the institute. It enables alumni to participate in the progress of the institute through industry linkages, sports, placements, social work, financial and non-financial help, etc. and establish an abiding relationship. Due to the semi-urban location of the institute and its social background, most of our alumni are from disaster affected areas. Therefore, non-financial help is more than financial assistance.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAV/Upload%205.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College, established in 1995 by Bharatiya Jain Sanghatana (BJS), a well-known NGO and one of the reputed social organizations, has well stated vision and mission:

Vision : "Exploring Youth Capabilities for Social Service."

Mission : "Persuasion of studies in Arts, Science and Commerce with vocational training based on the concept of earn as you learn principles and plethora of extracurricular activities to ensure all round growth."

Since March 2020, the whole world has been experiencing the aftermath of COVID-19 pandemic which made us think of different possibilities in education, medicine, economics and other areas. Keeping our vision and mission in mind, we took initiative to contribute with our parent body in the various programs organized during the life threatening situation that followed. The college and all staff members participated in programs organized by BJS and GoM:

1. Support staff at on campus COVID Center
2. COVID-19 testing center (swab test) on the campus
3. Doctor at your doorstep in slum areas where medicine and health checkup facilities were provided for more than 3 months and staff members volunteered for the program

In the vaccination drive conducted by Pune Municipal Corporation, the staff members worked as support staff for more than three months

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The IQAC and the Principal of the college organize a staff meeting and allocate various committees. Each committee has a coordinator, members and one student representative. These committees inculcate a social, ethical and career oriented aptitude among the students through different activities, which reflect the vision and mission of the college. The College believes in the holistic development of its students, therefore, ethics, values, character building and social commitment have been incorporated with education on the

campus. The college designed various committees such as Student Welfare, NSS, NCC, Extra Mural, Career Oriented Courses to motivate the students for social commitment, national integration and career development. Each department/ committee conducts a meeting to plan various activities and the final planning of the department/ committee is submitted to IQAC. Each HoD/ committee coordinator puts forth a budget to the college. The budget is sanctioned by the CDC after recommendations and scrutiny.

At the end of the year, the HoD/ coordinator submits reports of the activities with photos. It enhances effective decentralized governance. Due to this academic freedom, all Departments and committees implement various activities, career oriented courses and organize seminars, workshops and conferences for faculty and students.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college makes various plans for development of its academic, physical and support facilities as per the strategic plan and the recommendations made by NAAC. In the year 2020-21, the COVID-19 pandemic had a deep impact on all sectors including the educational institutes. During this year all sectors face a shutdown or downfall. The center, state and local governments were issuing guidelines based on the current situation. The entire academic year was affected and all academic activities were conducted online throughout the year. Under such circumstances the developmental plans were partially executed. Technological advancements were made to meet the demands of online education. Microsoft Teams software was purchased for effective curriculum delivery. The staff was oriented and trained to deal with the changing scenario of education in the online mode. From admission till final evaluation, every activity was conducted online, and support was provided to students and staff for uninterrupted teaching-learning-evaluation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Development Committee (CDC) was established as per the NAAC guidelines. The management representatives keenly monitor the functioning of the institute on a regular basis. The strategic plan, the college budget, development plans, and all academic and administrative activities are thoroughly discussed and revised according to the suggestions of CDC members before approval and implementation. All actions taken are as per the guidelines given by the UGC, Government of Maharashtra and Savitribai Phule Pune University, Pune. Various policies and procedures are followed accordingly.

Due to the COVID-19 pandemic and lockdown conditions the management decided to conduct the functioning as per the guidelines given from time to time by the government. The facilities were upgraded for smooth functioning of online mode of teaching and administration. The existing staff was continued as per the university guidelines.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.2.2.pdf
Link to Organogram of the institution webpage	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Due to COVID-19 pandemic, many staff members faced problems related to Swab test, vaccination, ambulance facility, and economic support for treatment. The parent body and institution tied up with the government and started a COVID center on the campus where many staff members were benefitted. Assistance was given for submitting the mediclaim for staff members who were impacted by the pandemic.

The institute has a "Bharatiya Jain Sanghatana College Teaching and Non-teaching Employee Credit Cooperative Society" for teaching and non-teaching staff. The cooperative society provided loans to staff members. The members of the cooperative society helped in paying off the loan taken by an ex-employee after his tragic death due to COVID-19 pandemic. Honoring his dedicated service with the college for 22 years, the management also took the decision of recruiting his dependent Ms. Kalpana Jagtap for the job after his demise.

Other than this the College is connected to well-known reputed hospitals in Pune: Siddhartha Hospital and Sancheti Hospital. The medical checkup, admittance in the hospitals and other similar facilities can be availed without any advance payment by the college staff Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staffs

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/Upload%206.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal system:

API (Academic Performance Indicator): All teachers fill the API forms in April for the respective academic year. The API forms are verified by IQAC Coordinator as per UGC norms.

Confidential Report (CR): Each year the CR of non-teaching staff is submitted to the Principal by the Office Superintendent. The Confidential reports of all are kept in personal files.

Assessment by the Students and parents: Feedback of teachers, course, library, laboratory, sports and office are conducted by the students at the end of the academic year.

Assessment of Departments: IQAC monitors and assesses departmental audit and makes SWOT analysis of the department. It ensures better functioning of the department.

Result Analysis: After the declaration of the result by the university, the subject wise and teacher wise result analysis with reasons is done.

Suggestion Box: There is a suggestion box outside the library where students and stakeholders can put their suggestions. Those suggestions are taken into consideration for quality enhancement of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts financial audits at the end of every financial year.

Internal Audit - The management had appointed an internal auditor for checking

the college accounts since 2016-17. Suggestions were communicated to the

accountant and Principal of the college. It improved the accounting system.

External Audit - The management appoints a Statutory Auditor. Half-year auditing

is done by the Statutory auditor. The college submits audit report two times in

a year: audit report from April to December, and January to March to the

auditor. The auditor verifies the financial accounting records and submits the audit report in January and May respectively.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/Upload%206.4.1,%206.4.2%20and%206.4.3.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

460.49

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute takes initiatives for mobilization and optimal utilization of resources through various academic bodies and industries.

- Functional MOU / Linkages.
- Field visits.
- Guest lectures.
- Project training.
- Purchase of textbooks and reference books.
- Laboratory expenses for up-gradation.
- Co-curricular and extra-curricular activities.
- Sports equipment purchases.

Every year provisions are made in the budget for various expenses & activities. Optimal use of the budget is done for all academic & other activities. Resource Generation strategy

Fees: The college follows the regulations of the University with respect to the admission fees. The major source of funds is admission fees collected at the time of admission of students. Funds are also generated through self-financed courses.

Funding Agencies : The institute has certain committees such as UGC and Government funding committee, NSS, Extramural, Students' development committee, Sports department, Examination committee, Library, Earn and learn scheme, etc. These committees explore various funding schemes of UGC, SPPU, Pune and other funding agencies.

Utilization Strategies : All annual departmental budgets are placed for approval. The purchase repair and maintenance is done after careful consideration of the quotations received from different vendors.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/Upload%206.4.1,%206.4.2%20and%206.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been constantly working towards quality assurance. Following are some quality initiatives taken by the IQAC:

Internal Academic audit done by IQAC: The internal audit of the departments were conducted by IQAC members. The validation of this academic audit was done by the IQAC coordinator and the Principal. The IQAC analyzed and provided suggestions for improvement after visiting each department and careful observation. The Action Taken Report (ATR) was communicated to the departments.

Formats developed for standardization of work in all departments : Various formats related to routine activities like meetings, activities, internal communication, invitation letters, etc. were made and circulated among all departments for standardization.

Training to staff for using the online platform: Training for all

faculty members was conducted by the IQAC to acquaint the staff with Microsoft Teams and the newly introduced courses to be taken in collaboration with the IIT Bombay.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.5.1%20and%206.5.2.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of Teaching-learning process

Due to Covid-19 pandemic, all academic activities were conducted online. Keeping the new method in mind and the challenges faced by the teachers, regular meetings with all faculty members were conducted to know about the problems faced by the staff and students. The IQAC planned its strategy to cope up with such a situation. The IQAC also developed a Google form to collect the feedback from teachers on a daily basis. This form recorded the details of lecture, topics covered, methodologies used, number of students present, and issues encountered during online lectures. This feedback form was filled by teachers after conduction of each online lecture. It not only kept a record of the tool used for teaching-learning, but also kept a note of the technical difficulties faced by teachers and students during conduction of the online lectures. Afterwards, a monthly teacher wise and faculty wise report was made by IQAC regarding the same and further analysis was done. The IQAC conveyed the suggestions for further improvement.

Training to staff regarding use of online tools

The IQAC conducted rigorous training sessions frequently for improved participation of teachers and students during online lectures. The teachers were using Microsoft Teams, Edfly learn, Zoom and Google meet along with other necessary software aids. Training was given by in-house faculty and experts in the field for improvement in online mode of teaching- evaluation, and to make the classroom more innovative and interactive. The teachers were given a live demo of these applications and tools by experts. Internal assessment was also online using various applications of Google. The

training was effective and helped in smooth conduction of the teaching-learning-evaluation process. The IQAC took the initiative and insisted all teachers attend FDPs and other professional training courses for skills enhancement. This also helped the teachers to carry on with the online lectures in an effective manner.

File Description	Documents
Paste link for additional information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.5.1%20and%206.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.5.3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) **Safety and Security:** College premises have 52 CCTV cameras installed for campus surveillance. There are security guards at the

main entrances to maintain discipline. Carrying the institutional ID cards is mandatory for all students and staff members. All the rules and regulations for safety and security of students are communicated through the college website, prospectus, notice board displays and banners. College functioning is continuously monitored by the Discipline committee, Anti Ragging cell, Grievance Redressal Cell, Committee against Sexual Harassment. There is a residential Medical Officer appointed by the parent body, BJS to provide first-aid facilities on the campus.

b) Counseling Admission Committee:

The committee members counsel the students about the career options, opportunities and selection of the subject after knowing their interest and marks obtained in previous class. There is a Principal's Induction Program for first year students to orient them regarding discipline, facilities, programs and activities conducted throughout the year in the institute.

c) Common Room: Institute has separate common rooms for girls, and boys.

The college takes all necessary measures to ensure that the campus has a friendly environment suitable for the holistic development of its students.

File Description	Documents
Annual gender sensitization action plan	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVII/Upload7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVII/Upload7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management : Cellulosic solid wastes such as newspaper, practical journals, etc. are disposed of by selling it to the proper vendor for its reuse or recycling. Plant debris such as pieces of stem, leaf, roots, flowers, fruits and vegetable waste from the mess, etc. are decomposed through vermicomposting.

Liquid waste management : In WERC (Wagholi Educational Rehabilitation Center) campus, waste water from the drainage is collected and treated in a water sewage treatment plant. The treated water is then used in the botanical garden of the campus.

E-waste management : The institute has installed an e-waste box in the premises where students, teachers can dispose of their e-waste for further scientific disposal.

Hazardous Chemicals from the college laboratory are neutralized first in a drum before disposing them off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in sensitizing students regarding diversities and developing an environment of tolerance and harmony. Due to Covid-19 restrictions and limitations, only the selected activities were organized on the online mode:

1. Shiv Jayanti Program organized by the Department of History
2. Celebration of World Human Rights Day
3. Best from Waste Competition organized by Botany Department
4. Environment Day quiz competition by Geography Department

While planning the lectures, the teachers make sure that through the curriculum delivery, the topics related to cultural, religious and communal harmony are also addressed.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute celebrates World Human Rights Day on 11 December every year to develop awareness about human rights, human values, ethics, etc. The NSS and the Department of Political Science also conduct activities for the entire college on the occasion of Constitution Day on 26 Nov and voters' day every year to commemorate the adoption of our constitution, its values and its importance. During the academic year 2020-21, all these activities were conducted via online platforms. To remember the efforts and sacrifice of our national heroes, the national days are also celebrated. All celebrations during the year were conducted as per the guidelines issued by the government and university.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code

B. Any 3 of the above

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute believes in imparting holistic education to students along with developing a deep sense of gratitude and respect for our national festivals and heroes. To achieve this, the institute organized various activities under the COVID-19 guidelines and instructions given by the GoM and the university, like:

1. Independence Day and Republic Day
2. Online activities to celebrate birth and death anniversaries
3. Teachers' day (Birthday of Dr. Radhakrishnan)
4. World Women's Day'
5. National Voters' Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practise 1

1. Title of the Practice

Community Service in COVID-19 pandemic

2. Objectives of the Practice

To serve the community during the pandemic situations and to spread awareness regarding vaccination

3. The Context

During the lockdown, BJS conducted free doorstep health checks of nearly 23 lakh citizens helping to identify suspected COVID cases, and referred more than 2.25 lakh cases to government hospitals. BJS has implemented mass awareness programs on COVID vaccination in collaboration with Municipal Corporations and government COVID vaccination centers.

4. The Practice

"Swagat Kaksh"/Help Desk was an initiative of BJS where the entire college staff participated in motivating people for COVID-19 vaccination, assisting citizens at vaccination centers and answering their queries. This program assisted Municipal Corporations and

Councils across Maharashtra. The program has been conceived to ensure people's participation in the vaccination process.

5. Evidence of Success

The success was evident in the enthusiasm and active participation of volunteers as well as community members which made this a 'Jana Andolan'. Various things were used like banners, posters, selfie desks etc. to promote the vaccination program.

6. Problems Encountered and Resources Required

Volunteers worked vigorously at Help Desk in the vaccination centre hospital

for on-site management, providing information and assistance to

all citizens, especially senior and co-morbid citizens who needed additional help.

7. Notes (Optional)

The activity was helpful for gaining support and confidence of the community

Best Practise 2:

1. Title of the Practice

Online mode of teaching-learning-evaluation

2. Objectives of the Practice

To facilitate and empower teachers and students for uninterrupted academic development

3. The Context

During lockdown, as per GOM and SPPU guidelines under COVID-19 given from time to time, everything was online. The college was closed for the entire year, and all academic activities were conducted online. It was necessary to orient teachers and students regarding online tools for smooth conduction of all activities.

4. The Practice

The college bought Microsoft Teams and Google meet software for conducting academic activities. The IQAC organized frequent training sessions to orient the teaching and non- teaching staff so that the teaching-learning-evaluation work can go on uninterrupted.

5. Evidence of Success

Despite the implementation of CBCS and revised curriculum, all academic activities were conducted satisfactorily. Regarding internal evaluation, the issues encountered were instantly resolved by respective teachers. The students didn't face any problem during the new online mode of examination

6. Problems Encountered and Resources Required

The sudden change to online mode was challenging for all because they were used to the conventional mode of teaching-learning-evalutaion. Various software like ZOOM, Edfly-learn, Google meet, MSTeams, Youtube, Gsuits etc.were used to develop interest and participation of students.

7. Notes (Optional)

The training and support provided by IQAC was helpful in this crucial period

File Description	Documents
Best practices in the Institutional website	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVII/Upload%207.2.1%20A.pdf
Any other relevant information	http://bjscollege.bjs.edu.in/pdf/CYCLE4/CRITERIAVI/upload%206.5.1%20and%206.5.2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Exploring youth capabilities for social service" is the vision of the institute. The institute always takes the overall development of its students as priority which is achieved through the thrust on utilizing the capability and capacity of students for social work. The institute uses a two-fold process to realize its vision:

- 1.Youth for Society
- 2.All round development of student

The staff and students participated in the BJS initiative -" Doctor at your doorstep" where the volunteers worked with Pune Municipal Corporation Doctors and Health workers to conduct medical screening all across the Pune city.

The volunteers from our college also participated in Mission Lasikaran-an initiative of GOM where the people of the local community were motivated using different props and support. The volunteers helped in the registration process of Govt. portal and also made sure all the covid protocols and guidelines were observed during vaccination drive in Pune City.

Under the pandemic situation the entire world faced shut down where every individual was affected. The active participation of college and its volunteers was an enlightening experience for all which not only taught them to deal with such situations but also developed a sense of commitment towards the community.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

In the past two years, due to COVID-19 pandemic, the entire planning had to be revised and changed as per the guidelines and requirements. The colleges were working in the online mode during this time and offline work was possible only for a couple of months. Along with this, the entire semester schedule has changed and exams are also being conducted online. Hence, looking at the current condition, the focus in the future would be on strengthening the online mode of teaching-learning-evaluation along with providing the healthy and hygienic conditions to our students and staff. In the future, the priority will be streamlining all the activities that were sidelined because of the newly changed mode of teaching-learning. For improving connectivity and better online facilities, the college is also planning to improve its brand width. Some infrastructural changes will also be made on the basis of need in this changing scenario. With the help of our staff and students, the college will continue its work for the society. Overall, the college will plan to remain prepared for any emergency or new guidelines given by the government or university.